

Guidelines for Submitting Content for the IDS Newsletter.

All information for inclusion in the IDS Newsletter needs to be forwarded to the newsletter editor, Jan Engle, via email (janet.engle@comcast.net) for consideration no later than the 20th of the month preceding the month in which the content is to be published. \

Calendar

IDS is pleased to promote events and activities of interest to IDS members at no charge by placing the event information in the newsletter calendar of events. To have your event placed in the calendar, the information needs to be received by the newsletter editor no later than the 20th of the month for the event to be included in the next newsletter. The event information should include the nature of the event (show, clinic, etc.), date, time, location, and a telephone number or contact of someone who can provide additional information.

Events may be further publicized through the purchase of a paid advertisement. Click here [for the newsletter advertisement order form.](#)

Articles

- A. Articles that report on events sponsored by IDS members

The newsletter will publish articles that report on events that have been put on by IDS members (shows, clinics, camps, etc.) In order to be eligible for inclusion in the newsletter, the event must have been sponsored by an IDS member, publicized in the newsletter calendar, and opportunities to participate (as a direct participant or as an auditor/spectator) made available to all IDS members. The articles must be submitted in MS Word or rtf format, may be no longer than 1 page, including pictures, and must be submitted for publication no later than 30 days after the event date.

- B. Articles addressing dressage and related horsemanship topics may be submitted for publication. The articles must be submitted in MS Word or rtf format, may be no more than 2 pages long, including pictures. Articles should be submitted by the 20th to be published in the next available newsletter. The IDS Board of Directors reserves the right to determine the suitability of the article for publication.

Suggestions for Articles

If you have an idea for a topic you would like to see addressed in the newsletter, please let us know! You can send your ideas to the newsletter editor, Jan Engle at janet.engle@comcast.net.